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STAKEHOLDER COMMITTEE MEETING – NOVEMBER 17, 2004

MEETING INFORMATION

Meeting Location: Oak Hill United Methodist Church, located at 7815 Hwy 290 West, Austin, Texas 78736, on the south side of Hwy 290, west of the Y in Oak Hill, and opposite to the entrance to the ACC Pinnacle Campus, in Travis County, Texas.

INFORMAL ROUNDTABLE DISCUSSION ON WATER QUALITY GOALS [OPTIONAL];

Meeting Time: Wednesday, November 17, 2004, at 5:00 pm

Meeting Information: The roundtable discussion will give Stakeholder Committee Members an opportunity to participate in an informal discussion on water quality issues within the planning region. Guest speakers will be invited to present their views on issues surrounding the preparation of a regional water quality protection plan within the planning region. **NOTE TO STAKEHOLDER COMMITTEE MEMBERS – THIS ROUNDTABLE DISCUSSION IS OPTIONAL. FORMAL DISCUSSIONS RELATING TO THE REGIONAL PLAN WILL BE CONDUCTED DURING THE STAKEHOLDER COMMITTEE MEETING THAT BEGINS AT 6:00 PM.**

Guest Speaker: A representative from the Barton Springs Edwards Aquifer Conservation District will provide an update concerning the District's groundwater modeling efforts [tentative].

STAKEHOLDER COMMITTEE MEETING:

Meeting Time: Wednesday, November 17, 2004, at 6:00 pm

Meeting Information: Regularly scheduled Stakeholder Committee Meeting. Items and issues to be discussed can be found on the below list of attachments and the accompanying agenda. All attachments will be available on the projects web site prior to the meeting (attachments will be posted as soon as they are finalized).

ATTACHMENTS for Stakeholder Committee Meeting:

[Please note that below each listed attachment we have outlined our expectations for each Stakeholder Committee Representative with regards to the particular attachment. Where appropriate, we have also included things each representative may want to consider when reviewing the attachments.]

1. Minutes from the October 20, 2004 Stakeholder Committee Meeting.

[GOAL: Consensus approval of minutes. HOMEWORK: Read & review final version posted on the web site. Any significant problems with the minutes should be brought to the attention of the entire Stakeholder Committee and the Executive Director, preferably via e-mail, prior to the meeting so that issues may be resolved ahead of time.]

2. Review, discuss, and approve Standard Operating Procedures (SOP) document and nominees for the outside Technical Review Group (TRG).

[GOAL: Consensus approval of an updated version of the Standard Operating Procedures document originally presented at the October 20, 2004 SHC Meeting, along with a list of nominees for the outside Technical Review Group (TRG). HOMEWORK: Read & review the updated SOP document and the list of nominees posted on the web site. Any comments, or additional names of potential nominees, should be forwarded to the Executive Director and the Consulting Team, preferably via e-mail, prior to the meeting so that they may be distributed to all SHC members prior to the meeting.]

3. Review, discuss, and approve Updated Draft Version of the Goals and Objectives for the Regional Water Quality Protection Plan.

[GOAL: Consensus approval of the Consulting Team's Final Version of the Goals and Objectives document. HOMEWORK: Read & review the updated draft posted on the web site. Any comments should be forwarded to the Executive Director, the Consulting Team, preferably via e-mail, prior to the meeting so that these comments may be summarized for expedited presentation at the meeting.]

4. Review and Discuss 1st Draft of the Regional Water Quality Protection Plan.

[GOAL: Presentation and Discussion on the 1st draft of the Regional Water Quality Protection Plan; recommendations from the SHC to the Consulting Team on revisions. HOMEWORK: Read and review the 1st draft of the Regional Water Quality Protection Plan. Any significant comments should be forwarded to the Consulting Team, preferably via e-mail, prior to the meeting, so that these comments may be summarized for expedited review at the meeting.]

5. Review and Discuss Updated Project Schedule and Milestones.

[GOAL: Presentation and discussion on the Updated Project Schedule. HOMEWORK: Review the Updated-Project Schedule posted on the web site. Be prepared to comment and discuss this revised schedule. Any significant comments should be forwarded to the Consulting Team, preferably via e-mail, prior to the meeting so that comments may be summarized for expedited presentation at the meeting. .]

AGENDA - for the OPTIONAL Informal Roundtable Discussion on Water Quality Planning Goals and Objectives:

Time	Activity
5:00 pm	Roundtable Discussion on Water Quality Planning Issues Within the Planning Region. Guest Speaker – A representative from the Barton Springs Edwards Aquifer Conservation District will provide an update concerning the District's groundwater modeling efforts [<u>tentative</u>].
5:50 pm	Break

AGENDA - for the November 17, 2004 Stakeholder Committee Meeting:

Time	Activity
6:00 pm	Convene Stakeholder Committee Meeting, Opening Remarks, Roll Call – Terry Tull
6:05 pm	Open Public Comment
6:10 pm	Discussion and Action to approve Minutes of October 20, 2004 Stakeholder Committee Meeting – Terry Tull (See attachment 1)
6:15 pm	Review, Discuss, and Approve an updated version of the Standard Operating Procedures and a list of nominees for the outside Technical Review Group (TRG) - NEI (See attachment 2)
6:30 pm	Review, Discuss, and Approve the Updated Draft Version of the Goals and Objectives for the Regional Water Quality Protection Plan – NEI (See attachment 3)
6:50 pm	Break
7:00 pm	Review and Discuss the 1 st Draft Version of the Regional Water Quality Protection Plan - NEI (See attachment 4)
8:00 pm	Break
8:10 pm	Review and Discuss the Draft Version of the Water Quality Protection Plan for the Regional Water Quality Protection Plan - NEI (continued)
9:00 pm	Discuss the preparation and submittal of a Stakeholder Committee report to the LCRA prior to the LCRA Board Meeting on December 7, 2004 (tentative date)
9:10 pm	Review and Discuss Updated Project Schedule and Milestones – presentation and discussion of current project schedule - NEI (See attachment 5)
9:15 pm	Discussion on Possible Formats, Methods, and Subject Matters for Technical/ Informational Presentations to the Stakeholder Committee – Terry Tull/NEI
9:25 pm	Other Business (next meeting agenda, etc...)
9:30 pm	Adjourn

EVALUATION FORM

The Executive and Core Committees, the Executive Director and the Consulting Team appreciate your participation in this meeting. We would like to have your evaluation of this meeting, with a focus on how we might improve future meetings. Please rate the following elements of the meeting:

Category	Strongly Agree	Agree	Disagree	Strongly Disagree
The method and timeliness of notification about this meeting was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting date and time were good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting location was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting environment (facility) was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting format was good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The handout materials were clear and helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The length of the presentations was just right	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The content of the presentations was helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting followed the agenda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The meeting followed the time schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There was adequate opportunity for each representative to participate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Describe your favorite part of the meeting. What made it your favorite?

Describe your least favorite part of the meeting. What made it your least favorite?

Other Suggestions/Comments:

Please hand this form to the Executive Director or an NEI Consulting Team member as you leave the meeting. Thanks again for your participation!